

**DODGE COUNTY
AUDIT COMMITTEE MEETING
127 E. OAK STREET
ROOM 4A, 4TH FLOOR, ADMINISTRATION BUILDING
JUNEAU, WI 53039
December 5, 2019**

By roll call, members present: Nickel, Greshay, Bennett and Miller. Also present was Deb Weber, Administrative Assistant and Makenzie Drays, Senior Accountant.

Members absent: None

Meeting called to order at 8:00 a.m. by Chairman Nickel.

Public Comment: None

Motion by Greshay, seconded by Bennett approve the minutes of November 21, 2019. Motion carried.

Old Business: Explanations/documentation given on all below.

- Clearview – CPR training are individuals able to be trained ‘in-house’ vs. outside sourcing?
- Human Services – J. Cox – Amzn Mktp – needs documentation in file director
- Sheriff – Kaul, D – Super 8 – needs documentation in file director and more detail who it was for

US Bank Purchase Card Review of October Department Head purchases:

Bohonek, J – Land Conservation – Genes Tires Inc (1)
Ehlinger, D – Finance – Papal *Keybenefitc (1)
Field, B – Highway – Piggly Wiggly (1)
Gibson, K – County Clerk – Bliss Janesville Gazette (1)
Hilker, P – Treasurer – Holiday Inn Express (1)
Hron, L – Clerk of Courts – Waterfront Hotel & Conference (1)
Miller, A – Veterans – Alliant Energy (1) – no documentation in file director
Mueller, B – Child Support – Amzn Mktp (1)
Nehls, A – Emergency Management – Power Management Solutions (1)
Wilson, D – Clearview – Wal-Mart (1)

Motion by Greshay, seconded by Miller to allow payment of Clearview vouchers Batch # 232164 in the sum of \$ 47,301.59 as shown on the accounts payable listing on file in the Finance Department. Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers for Employee Expenses & County Board dated 11/29/19 for \$ 12,408.79. Motion carried.

Motion by Bennett, seconded by Greshay to allow payment of vouchers in Batch #232185 for \$ 56.84. Motion carried.

Motion by Bennett, seconded by Miller to allow payment of vouchers in Batch #232194 for \$ 86,342.45. Motion carried.

Motion by Miller, seconded by Greshay to allow payment of vouchers in Paid Batches 231901, 232057, 232178 for \$ 20,678.99. Motion carried.

The next regular meeting of the Audit Committee is scheduled for December 19, 2019 at 8:00 a.m. in Room 4A.

Meeting adjourned by Chairman Nickel at 8:37 a.m.

Respectfully submitted,

Secretary

Richard Bennett

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.